



**CITY OF KENORA STANDING COMMITTEES
M E E T I N G A G E N D A**

**EMERGENCY SERVICES
FINANCE & ADMINISTRATION
COMMUNITY SERVICES
OPERATIONS**

**Monday, April 6, 2009
3:30 p.m. to 6:30 p.m.
City Hall Council Chambers**

EMERGENCY SERVICES COMMITTEE AGENDA

*Councillor C. Drinkwalter – Chair
Councillor A. Poirier– Vice-Chair
Councillor C. VanWalleghem – Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its April 14, 2009 Meeting:

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today’s Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

C. CONFIRMATION OF MINUTES

THAT the Minutes of the last regular meeting held March 4, 2009 be confirmed as written and filed.

D. STANDING COMMITTEE DEPUTATIONS:-

E. REPORTS:

COUNCILLOR C. DRINKWALTER, CHAIR

NO.	REPORT SUBJECT	DISPOSITION
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- | | | |
|-----------|---|-------|
| 1. | 911 Update | |
| 2. | Volunteer Firefighters inclusion in Presumptive Legislation Regulation | |

RECOMMENDATION: to follow...

OTHER BUSINESS

NEXT MEETING

- May 11, 2009.**



FINANCE & ADMINISTRATION COMMITTEE AGENDA

*Councillor R. McMillan – Chair
Councillor D. McCann – Vice-Chair
Councillor W. Cuthbert – Member*

B. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its April 14, 2009, Meeting:

- *Adoption of the 2009 Municipal Operating & Capital Budgets, including the Solid Waste and Sewer and Water Budgets.*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today’s Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes of the last regular meeting held March 2, 2009 be confirmed as written and filed.

E. REPORTS:

COUNCILLOR R. McMILLAN, CHAIR

NO.	REPORT SUBJECT	DISPOSITION
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1. Request from Youth Empowering Youth – Youth Centre

2. New Comprehensive Taxi By-law

3. Council Remuneration

RECOMMENDATION:

THAT Council receive the reports prepared by Charlotte Edie, Deputy Treasurer dated March 2, 2009 as required under Section 284 of The Municipal Act, 2001, as amended, setting out the Annual Statement of Remuneration and Expenditures for Members of Council in accordance with Remuneration By-law #60-2005.

4. OPP – 100th Anniversary – Sponsorship Request

RECOMMENDATION:

THAT in recognition of the O.P.P. 100th Anniversary Black & White Gala event taking place May 23, 2009 in Brampton, ON, Council hereby authorizes the purchase of a 'Business Card' Program Advertisement in the amount of \$500.00.

5. Attendance at Annual N.O.M.A. Conference – Fort Frances

RECOMMENDATION:

THAT authorization be hereby given for the following Members of Council to attend the Annual Conference of the Northwestern Ontario Municipal Association taking place April 15 to 18, 2009 in Fort Frances, ON:-

AND FURTHER THAT all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

6. Kenora Police Service Disbandment – Amendment

RECOMMENDATION:

THAT Council of the City of Kenora hereby gives three readings to a by-law to amend By-law Number 191-2008, authorizing the entering into an agreement for police services for a five (5) year term in accordance with the original proposal submitted by the Ontario Provincial Police and modified as necessary to comply with the requirements of the decision of the Ontario Civilian Commission on Police Services to reflect the Kenora Police Service be disbanded effective on or before July 30th 2009, and

THAT the Kenora Police Services Board be hereby directed to take all steps necessary to effect a smooth transition and comply with the directions of the Ontario Civilian Commission on Police Services; and further

THAT Resolution #1 dated December 22, 2008 be and is hereby rescinded.

7. Kenora Police Services Board - Composition

8. Kenora Police Services Building – Hwy. 17 East

RECOMMENDATION:

THAT Council of the City of Kenora hereby amend the 2009 municipal operating budget to authorize upgrades to the Kenora Police Station Building to an amount not to exceed \$182,000 in accordance with the improvements outlined by the City's Building Coordinator; and

THAT authorization be provided to withdraw the required funding from the Kenora Police Station Building Reserve; and further

THAT the Kenora Police Services Building on Highway 17 East be retained as the municipal detachment for a minimum of 5 years or until such time as a viable alternative is adopted by Council.

9. KDSB – Endorsement of Northern Ontario Service Deliverers Association (NOSDA) Discussion Paper

10. Amendment to Agreement for Labour Adjustment

RECOMMENDATION:

THAT Council give three readings to a by-law to amend By-law Number 73-2008 to extend the date of the agreement to October 31, 2009 with respect to the funding agreement to establish an Adjustment Committee.

11. Nomination – Senior of the Year

RECOMMENDATION:

THAT the Council of the City of Kenora hereby nominates Irma Milko for the 'Senior of the Year Award' for 2009; and further

THAT arrangements be made to forward the nominating information to the Ministry of Citizenship and Culture before April 30, 2009.

12. Request for South Parking Lot Closure – 2009 Events

RECOMMENDATION:

THAT Council hereby authorizes the full closure of the South Parking Lot on the Harbourfront in conjunction with the following events planned for the summer of 2009:-

- Lake of the Woods Canadian Armed Forces Day – June 5 from 6:00 p.m. to June 6 at 12:00 Midnight
- Street Festival (Midway) – June 18 at 6:00 p.m. to June 21 at 6:00 a.m.
- Welcome Back Visitors Weekend Festivities – June 30 at 6:00 p.m. to July 7 at 6:00 a.m.
- Harbourfest – July 27 at 6:00 p.m. to August 3 at 12:00 Midnight
- Kenora Bass International – August 4 at 12:00 Midnight to August 11 at 6:00 a.m.

13. New Construction & New to Class Properties

RECOMMENDATION:

THAT Council approve the implementation of the minimum tax level of 100% for new construction / new to class properties for 2009; and further

THAT By-law #41-2009, a By-law to adopt optional tools for the purposes of administering limits for eligible properties within the meaning of Section 331 (new construction) for the commercial, industrial and multi-residential property classes be approved.

14. Section 357 – Cancellation & Refund of Taxes

RECOMMENDATION:

THAT the Section 357 tax adjustments totaling \$184,997.51, (plus applicable penalty adjustment), with potential refunds of \$184,238.07 be approved.

15. Receivables Write-Offs

RECOMMENDATION:

THAT Council hereby approves the write off of accounts totaling \$28,062.21; and further

THAT City staff be directed to continue collection efforts on these accounts.

16. Investment Management/Custodial Services Contracts/Forms.....

RECOMMENDATION:

THAT Council hereby authorizes the appropriate By-laws to execute the contracts with MFC Global for Investment Management Services and RBC Dexia for related Custodial Services; and further

THAT Council hereby authorizes the Mayor and the Clerk to execute any and all required documents as a result of these appointments.

17. KDSB – Statement of Remuneration/Expenditures

RECOMMENDATION:

THAT Council receive the report prepared by Charlotte Edie, Deputy Treasurer dated April 2, 2009 as required under Section 284 of The Municipal Act, 2001, as amended, setting out the Annual Statement of Remuneration and Expenditures for Members of Council with regards to remuneration paid by the Kenora District Services Board to City of Kenora representatives for 2008.

- 18. **City of Kenora Investment Policy**
RECOMMENDATION.....follow
- 19. **2009 Operating/Capital/Solid Waste/Sewer & Water Budgets**
RECOMMENDATION.....follow
- 20. **Tax Policy Decisions & 2009 Tax Levy By-law(s)**
RECOMMENDATION.....follow
- 21. **CBC Reductions (Councillor McMillan)**
- 22. **Review of Applications – Environmental Committee**
(Closing at 12:00 Noon on April 6)

OTHER BUSINESS

ITEMS ON HOLD:

- **Draft Policy - Political Contributions**

NEXT MEETING

- **Monday, May 11, 2009.**



COMMUNITY SERVICES COMMITTEE AGENDA

*Councillor C. Van Walleghem – Chair
Councillor C. Drinkwalter – Vice-Chair
Councillor R. McMillan – Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144 -2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its April 14, Meeting:

- *Fee Increase for daily rates for the School-age Day Camp at the Castle of Learning & Discovery Children’s Centre, effective April 15/09.*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today’s Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes from the last regular meeting held March 2, 2009 be confirmed as written and filed.

D. REPORTS:

COUNCILLOR C. VAN WALLEGHEM, CHAIR

NO.	REPORT SUBJECT	DISPOSITION
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1. Pool Wages

RECOMMENDATION:

THAT as recommended by the Leisure Services Committee, Council hereby accepts the following wage plan for non-unionized student pool staff, effective March 31, 2009:-

POOL STAFF	CURRENT WAGE	PROPOSED		
		Start Rate	Step 1 (After 1 year of service & acceptable performance)	Step 2 (After 2 years of service & acceptable performance)
Pool Attendant	8.20	8.20 (min. wage)	8.90 (min. wage 2009)	9.60 (min. wage 2010)
In-service and/or Meeting Assistant Instructor	8.20	8.20 (min. wage)	8.90 (min. wage 2009)	9.60 (min. wage 2010)
Assistant Guard	8.50	10.80	11.30	11.80
Lifeguard	10.00	11.35	11.85	12.35
Instructor	10.00	11.35	11.85	12.35
Lifeguard & Instructor	10.00	11.50	12.00	12.50

2. Castle of Learning/Discovery Centre-Increase of Day Camp Fees.....

RECOMMENDATION:

THAT Council hereby approves the fee increase for the daily rates for the Castle of Learning & Discovery Children’s Centre for the School-Age Day Camp to \$29.00 per day effective April 15, 2009, and further

THAT notice is hereby given in accordance with Notice Bylaw #14-2003 to increase the daily rate fee for the Castle of Learning.

3. Accessibility Committee Vacancy

RECOMMENDATION:

THAT Council hereby approves the application from Ruth Bowiec to fill a vacant position on the Kenora Accessibility Committee; and further

THAT Ruth Bowiec be appointed to the Committee with a term to expire November 30, 2010.

4. Summer Students – LOW Museum

RECOMMENDATION:

THAT Council of the City of Kenora approve the hiring of one summer student for the Lake of the Woods Museum for the months of May through August 2009; and further

THAT the Museum Director be authorized to fill the respective position and to establish the employment terms of reference in consultation with the Human Resources Manager according to Municipal Hiring Practices and Regulations.

OTHER BUSINESS

NEXT MEETING

- **Monday, May 11, 2009.**



OPERATIONS STANDING COMMITTEE AGENDA

*Councillor D. McCann – Chair
Councillor W. Cuthbert – Vice-Chair
Councillor A. Poirier - Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007, Council intends to approve the following at its April 14, 2009 Meeting:

N/A

B. DECLARATION OF PECUNIARY INTEREST

- 1) On Today’s Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes from the last regular meeting held March 2, 2009 be confirmed as written and filed.

D. REPORTS

COUNCILLOR D. MCCANN - CHAIR

NO. REPORT SUBJECT DISPOSITION

**1. 2009 Urban Street and Highway Line Marking Tender
RECOMMENDATION**

THAT the following tenders be received by the City of Kenora for the 2009 Urban Street and Highway Line Marking (GST included); and further,

	Line Marking	Hourly Rate (Extra Work)
Rite-Way Decorators Ltd	\$77,175.00	\$65.00
North-West Lines Ltd	\$82,845.00	\$64.00

THAT the quotation submitted by Rite-Way Decorators Ltd., in the amount \$77,175.00 (GST included) with an hourly rate of \$65.00 (plus GST) for extra work, be accepted.

**2. Trapper Council Agreement – Nuisance Beaver Program
RECOMMENDATION**

THAT the Agreement appended hereto, between the Kenora Trapper’s Council and the City of Kenora, respecting nuisance beaver services for the period May 16 to September 15, 2009, inclusive, be accepted; and further

THAT upon acceptance by Council the Agreement be signed by the Kenora District Manager, of the Ontario Ministry of Natural Resources, authorizing the Kenora Trappers Council to act as an agent under Section 31(2) of the Fish and Wildlife Conservation Act.

3. Board Member Appointment – Kenora Transit Authority

RECOMMENDATION

THAT the appointment of Tony Valenta as Handi Transit Representative to replace Margaret Maybank on the Kenora Transit Authority Board be hereby accepted.

4. Endorsation of Resolution – Thames Centre Collapse of Recycling Materials Commodities Market

RECOMMENDATION

THAT the Council of the City of Kenora hereby endorses the position of the Municipality of Thames Centre as set out in their March 2, 2009 letter to the Province, requesting immediate provincial support to municipalities and private sector partners to secure the long-term viability of waste diversion programs; and further

THAT a copy of Kenora’s support be forwarded to the Honourable John Gerretsen, Minister of Environment, the Honourable Howard Hampton, M.P.P., and the Municipality of Thames Centres.

5. GIS Upgrade

RECOMMENDATION

THAT the following proposals be received by the City of Kenora for the 2009 GIS Mapping Update (GST Included):

Company	Total Price
AECOM Canada Ltd.	\$ 99,792.00
TDB Consultants Inc.	\$ 80,679.06
The ORTHOSHOP	\$144,923.10
First Base Solutions	\$ 54,075.00
MAPCON Mapping Ltd.	\$ 55,085.10
ATLIS Geomatics	\$131,790.75
Northway-Photomap Inc.	\$209,155.80; and further

THAT the proposal submitted by First Base Solutions, in the amount \$54,075.00 (GST Included), be accepted.

6. Public Docking Policy

RECOMMENDATION

THAT the Council of the City of Kenora hereby adopts Public Docking Policy #OP-6-1 for the purpose of offering public boat docking within the municipality at a variety of locations on a seasonal and daily basis, and for the monitoring and enforcement of such docking; and further

THAT three readings be given to a by-law for this purpose.

7. Build Canada Agreement

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a bylaw to execute an agreement with the Ministry of Agriculture, Food and Rural Affairs for the Building Canada Fund – Contribution Agreement in the amount of \$2 million representing federal and provincial contributions for the marine water line; and further

THAT the Mayor and Clerk be authorized to execute all related documents.

OTHER BUSINESS

NEXT MEETING

- **Monday, May 11, 2009.**

Adjournment to Closed Meeting:

THAT this meeting be now declared closed at ____ p.m.; and further

THAT pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following:-

- i) Disposition of Land Matter.**

Reconvene to Open Meeting with any Report(s), if required.